



STATE OF TENNESSEE  
**RFP # 317.03-158-07**  
**AMENDMENT # 2**

**March 2, 2007**

**THE SUBJECT RFP IS HEREBY AMENDED AS FOLLOWS.**

**A. The following RFP Schedule of Events updates or confirms scheduled RFP dates.**

EVENT	TIME	DATE	UPDATED / CONFIRMED
1. State Issues RFP		February 1, 2007	CONFIRMED
2. Disability Accommodation Request Deadline		February 8, 2007	CONFIRMED
3. Pre-proposal Conference	10:00 a.m. CDT	February 12, 2007	CONFIRMED
4. Notice of Intent to Propose Deadline		February 14, 2007	CONFIRMED
5. Written Comments Deadline		February 20, 2007	CONFIRMED
6. State Responds to Written Comments		February 27, 2007	CONFIRMED
7. Second Round Written Comments Deadline		March 6, 2007	UPDATED
8. State Responds to Second Round Written Comments		March 9, 2007	UPDATED
9. Proposal Deadline	2:00 p.m.	March 16, 2007	UPDATED
10. State Completes Technical Proposal Evaluations		March 26, 2007	UPDATED
11. State Opens Cost Proposals & Calculates Scores	9:00 a.m.	March 27, 2007	UPDATED
12. State Issues Evaluation Notice & Opens RFP Files for Public Inspection	9:00 a.m.	March 29, 2007	UPDATED
13. Contract Signing		April 10, 2007	UPDATED
14. Contract Signature Deadline		April 17, 2007	UPDATED
15. Contract Start Date		April 23, 2007	UPDATED

**Informational Note 1 – In this Amendment 2, the State is adding an opportunity for vendors to ask a second round of questions, in accordance with the Schedule of Events and amended RFP language included herein.**

**B. Delete RFP Section 1.5.5 in its entirety and replace it with the following:**

- 1.5.5 There are two opportunities for vendors to provide written comments and ask questions. In each case, the RFP Coordinator must receive all written comments, including questions and requests for clarification, no later than: (1) the Written Comments Deadline; **or (2) Second Round Written**

**Comments Deadline**, whichever is applicable. These deadlines are detailed in the RFP Section 2, Schedule of Events.

**C. Delete the first paragraph of RFP Section 1.8 in its entirety and replace it with the following:**

A Pre-Proposal Conference will be held at the time and date detailed in the RFP Section 2, Schedule of Events. The purpose of the conference is to discuss the RFP scope of services. While questions will be entertained, the response to any question at the Pre-Proposal Conference shall be considered tentative and non-binding with regard to this RFP. Questions concerning the RFP should be submitted in writing prior to the Written Comments Deadline date, **or prior to the Second Round Written Comments Deadline date, whichever is applicable**, as detailed in the RFP Section 2, Schedule of Events. To ensure accurate, consistent responses to all known potential Proposers, the official response to questions will be issued by the State as described in RFP Sections 1.5, *et seq.*, above and on the date detailed in the RFP Section 2, Schedule of Events.

**D. Delete the first paragraph of RFP Section 4.1 in its entirety and replace it with the following:**

Each Proposer must carefully review this RFP and all attachments, including but not limited to the *pro forma* contract, for comments, questions, defects, objections, or any other matter requiring clarification or correction (collectively called "comments"). Comments concerning RFP objections must be made in writing and received by the State no later than the **Second Round Written Comments Deadline** detailed in the RFP Section 2, Schedule of Events. This will allow issuance of any necessary amendments and help prevent the opening of defective proposals upon which contract award could not be made.

**E. Delete RFP Attachment 6.1, Pro Forma Contract, Section B.1 in its entirety and replace it with the following:**

B.1. Contract Term. This Contract shall be effective for the period commencing on **April 23, 2007** and ending on **April 22, 2007**. The State shall have no obligation for services rendered by the Contractor which are not performed within the specified period.